

Office Use Only

Student Code

Family Code

Date of Application

Paid \$

Cash Cheque Eft/Credit Card



**MARYMEDE
CATHOLIC COLLEGE**

— In the way of Mary —

Applicant Details for Enrolment at Marymede

Student Name

Entry Year Year Level

Enrolment Application Form

Family Details: Father / Guardian

Title: (eg. Mr / Dr) First Name Surname

Home Address

Suburb Postcode

Home Phone Work Phone Mobile

Email Language spoken at home

Occupation Religion

Drivers Licence No. Country of Birth

Highest year of secondary schooling completed by the Father / Guardian
(Persons who have never attended secondary school, mark 'Year 9 or below')

Year 9 or below Year 10 or equivalent Year 11 or equivalent Year 12 or equivalent

Highest qualification completed by the Father / Guardian

No post school Qualification Certificate I to IV (including trade certificate)
 Advanced Diploma / Diploma Bachelor Degree or above

Family Details: Mother / Guardian

Title: (eg. Mrs / Ms / Dr) First Name Surname

Home Address

Suburb Postcode

Home Phone Work Phone Mobile

Email Language spoken at home

Occupation Religion

Drivers Licence No. Country of Birth

Highest year of secondary schooling completed by the Mother / Guardian
(Persons who have never attended secondary school, mark 'Year 9 or below')

Year 9 or below Year 10 or equivalent Year 11 or equivalent Year 12 or equivalent

Highest qualification completed by the Mother / Guardian

No post school Qualification Certificate I to IV (including trade certificate)
 Advanced Diploma / Diploma Bachelor Degree or above

Living Arrangements For This Student

Status of Parents Married Separated Divorced Widowed

Living with Mother & Father Single parent: Mother / Father (please circle)

Living in a Blended Family Shared parenting eg. One week with Mother, next with Father

Living with Guardian(s) Other

Court Orders (If Applicable)

Are there any current court orders relating to the student? Yes No

If yes, copies of these court orders eg. AVOs, Family Court / Federal Circuit Court of Australia orders or other relevant court orders must be provided.

Is there any other information you wish the school to be aware of?

Student Details

First Name Surname

Preferred Name Date of Birth / / Male Female

Home Address

Suburb Postcode Home Phone

Name of current school / pre-school

Number of years enrolled at current school / pre-school

Religion & Sacramental Information

Catholic Other Religion

Baptism Yes No Date / /

Reconciliation Yes No Date / /

Communion Yes No Date / /

Confirmation Yes No Date / /

Current Parish

Nationality

Country of Birth Australia Other – please specify

If born overseas, date student commenced school in Australia / /

Is the student of Aboriginal or Torres Strait Islander origin?

No Yes, Aboriginal Yes, Torres Strait Islander Yes, both Aboriginal and Torres Strait Islander

Students Not Born In Australia, Citizenship Status Required – Government requirement

Please tick the relevant category below and record the Visa Subclass number (original documents to be sighted and copies to be retained by the school)
Please attach Visa / Document of Travel / letter of notification and passport photo page.

Australian citizen not born in Australia

Australian Citizen (Naturalisation Certificate or Australian Passport number / Document of Travel if Country of Birth is not Australia)

Australian Passport Number (if applicable)

Visa Subclass recorded on entry to Australia (if applicable)

Date of arrival into Australia / /

Not currently Australian citizens

Please provide further details as appropriate below

<input type="checkbox"/> Permanent Resident (if ticked, record the Visa Subclass Number)	Visa Subclass No. <input type="text"/>
<input type="checkbox"/> Temporary Resident (if ticked, record the Visa Subclass Number)	Visa Subclass No. <input type="text"/>
<input type="checkbox"/> Other/Visitor/Overseas Student (if ticked, record the Visa Subclass Number)	Visa Subclass No. <input type="text"/>

Languages

Language spoken at home (if more than one language, indicate the one that is spoken most often)

Language (other than English) studied out of normal school hours

Name of organisation and venue where language is studied

Medical Information

Do you have Ambulance Cover? Yes No

Medical Conditions: Please specify any medical conditions the student suffers from eg. asthma, anaphylaxis, diabetes and / or any prescribed medications taken by the student.

Allergies: Please list any know allergies the student has eg. allergy to nuts, penicillin, bee stings etc.

Is there any other medical / health information that the College needs to be aware of? Yes No

Consent to medical attention

Yes I / We authorise the College to consent to my child receiving such reasonable medical or surgical treatment as may be necessary in an emergency including arrangement of an ambulance where required.

Emergency Contacts – Other Than Parent / Guardian

Contact Person 1

Name

Relationship to Child

Home Phone

Work Phone

Mobile

Contact Person 2

Name

Relationship to Child

Home Phone

Work Phone

Mobile

Additional Needs

This application gives you the opportunity to provide information that will facilitate the smooth transition of your child into our school. It will assist the school to develop appropriate strategies to meet the particular needs of your child. If the information provided is incomplete or misleading, any decision made as to this enrolment may be revised.

Does your child have:

Autism Behavior Disorders Hearing Impairment Intellectual Disability

Language Disorder Mental Health Issues ADD/ADHD Vision Impairment

Acquired Brain Injury Other (please specify)

Please assist us by providing the following information

Additional learning needs (please provide all relevant information) Yes No

Medical / allied health professional reports attached (please provide all relevant information) Yes No

Is your child currently receiving integration funding due to a disability? Yes No

Financial Information

Responsible for payment of school fees

I / We acknowledge that I am / we are jointly and severally liable to all fees and charges payable and pertaining to my / our child's education at Marymede Catholic College.

Father / Guardian

Title: (eg. Mr / Dr) First Name Surname

Signature

Date / /

Mother / Guardian

Title: (eg. Mrs / Ms / Dr) First Name Surname

Signature

Date / /

Postal Address for Accounts

Address

Suburb Postcode

Parents Choice of Primary or Secondary School

Principals of Catholic Primary and Secondary Schools in this area work together to ensure that, where possible parents are given their choice of Catholic School. Please indicate your order of choice for schools to which you have made (or will make) an application:

Is Marymede Catholic College your first choice? Yes No Other (please indicate)

Siblings

Does your child currently have a sibling attending Marymede Catholic College? Yes No

Name/s: Current Year Level:

Photography for Publications

At Marymede Catholic College we celebrate the efforts of our students by publicising some of their participation in class and co-curricular activities. This is an integral part of the daily life of the College. Images and names of students or samples of their work, from time to time, may be used in the College's newsletters, publications, programs for special events, portal, website or digital / social media.

Video footage may also be recorded as part of special events that include assemblies, concerts, sporting events and other relevant occasions. Parents and guardians may also record some school performances as a memento that can be shared with other family members. They may also be provided with copies of school recordings of some of these events that involve their children.

In accordance with the requirements of the Australian Privacy Principles contained in the Commonwealth Privacy Act 1988, we seek your permission to use your child's photograph / videoed image for these purposes.

Please note the following:

- Class / tutor / year level and ID photographs of your child, taken as a record of his / her time at Marymede will be published in the College Yearbook and the like. These are a record of their time at Marymede and will be stored in the College's Archives after your child completes his / her time at the College. This is understood to be part of the acceptance of your child's enrolment at Marymede Catholic College.
- Photographs / video footage of students may be used on digital / social media in reporting on student activities to the College community and alumni.
- For specific advertising, promotional and marketing programs in print or digital / social media, the College will issue an individual permission request.
- It is understood that, from time to time, there may be incidental photographs / video footage taken by other members of the community during more open events such as concerts and interschool events etc. These are beyond the control of the College.
- The permission you give is for the time your child is at Marymede Catholic College. Should you wish to withdraw your permission at any stage, please contact the Registrar in writing or via email. This withdrawal can only affect photographs / video footage to be taken after the time you withdraw your permission.
- This permission is given for photographs / videos of your child to be used by Marymede Catholic College in the manner outlined above without acknowledgment, remuneration or compensation.

Yes I give permission for my child's photograph / video and name to be published according to the conditions listed above.

No I do not give permission for my child's photograph / video and name to be published according to the conditions listed above.

I understand and agree that if I do not wish to consent to my child's photograph / videoed image appearing in any or all of the College's publications or digital / social media, or if I wish to withdraw this authorisation and consent, it is my responsibility to notify the College.

School Reports

School reports will be automatically released online via our Parent Access Module.

Is an additional copy of your child's report required for parent not living with the student? Yes No

If yes, please complete the following information regarding the parent to whom the report should be sent.

Name Relationship to Child

Email

Skills & Assistance

Marymede Catholic College actively encourages all parents to be involved in their child's education. You may have skills or talents in certain areas which could be of valued assistance to the College.

Yes No I / We are willing to assist as a volunteer at the College

Please list areas in which you would be willing to assist the College as a volunteer (eg. Parents and Friends Committee, School Canteen, Classroom Helper, College Board, Home Reading Program, Sporting Coach etc)

Working with Children Check Status: Applied Passed Negative Notice

Working with Children Check No.: Expiry Date:

Checklist

PLEASE ENSURE THAT THE FOLLOWING COMPULSORY ITEMS ARE ATTACHED WITH YOUR APPLICATION.
APPLICATIONS WITHOUT RELEVANT DOCUMENTATION CANNOT BE PROCESSED.

Primary School (Prep To Year 6)

- Birth Certificate
- Baptism Certificate
- Immunisation History Statement
- Recent School Report (for Application in Years 1-6)
- Previous NAPLAN Results (where applicable)
- Visa Documentation (for any Applicant Not Born in Australia)
- \$77 Application Fee

Secondary School

- Birth Certificate
- Baptism Certificate
- Recent School Report
- Previous NAPLAN Results
- Visa Documentation (for any Applicant Not Born in Australia)
- Pre-Enrolment Questionnaire (Year 7 Applicants only)
- \$77 Application Fee

Conditions of Enrolment (please read before signing)

1. Marymede Catholic College is a Christian Community in which students are given the opportunity to deepen their understanding of Catholic beliefs, clarify their values and develop a real and practical concern for others. The College philosophy encourages the development of personal responsibility, recognises individual differences and encourages each student to reach their potential. It is a philosophy that provides an environment which allows students to experience the hope and optimism of the Gospel. Parents and students agree to support in every way possible the religious dimension of the College's philosophy.
2. Students shall comply with any requirements the College may make regarding dress, general appearance, behaviour and participation in the College's programme of activities.
3. Parent / Guardians making applications for their child to be admitted as a student of Marymede Catholic College will support the College and its policies.

Parent / Guardian Declaration

1. Fee accounts are sent out in January for the full year, along with a Direct Debit Form. On this form parents elect how they wish to pay fees for the year. I agree that the fees determined by the Marymede Catholic College Board will be paid by DIRECT DEBIT (via bank account or Credit Card) which is the College mandatory payment option.
2. I / We agree that the College will not held liable for loss of property incurred by my child for any reason whatsoever.
3. I / We support and agree to the Terms & Conditions listed in the 'Code of Conduct for Parents/Guardians and School Volunteers' found at www.marymede.vic.edu.au/news/publications

I / We agree that the information contained in this application is true and accurate.

Signature of Mother / Guardian

Date / /

Signature of Father / Guardian

Date / /

Information submitted in this form is stored in accordance with the College Privacy Policy which can be found at www.marymede.vic.edu.au Please complete your credit / debit card details below to pay the Enrolment Fee of \$77 (GST Inc.). This is a NON-REFUNDABLE administration fee.

Please make Payment of Application Fee by Credit / Debit Card:

Application Fee \$77.00 per student

- Visa Mastercard

Card Number: Exp.Date _____

Card Holder's Name: _____ Card Holder's Signature _____ CCV: _____



A COMPLETE EDUCATION

A PREP TO YEAR 12 CATHOLIC CO-EDUCATIONAL COLLEGE

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