



SECURITY INFORMATION FOR PARENTS AND REASONS TO USE *CAREMONKEY*

As you know, staff at the College takes the health and safety of our students very seriously. As a result we have adopted the *CareMonkey* system. We will be using *CareMonkey* in the best interest of the children whilst also reducing the burden on parents to fill out the same information on multiple forms throughout the year.

CareMonkey offers the College and families the following:

SECURITY:

- The data can only be viewed via an authorised staff member with their login and password making data more secure than paper forms.

The *CareMonkey* system is located in a highly secure environment in Australia, and, for our Australian Customers, the *CareMonkey* data will always reside in Australia.

- It uses sophisticated security measures to keep data safe and it is backed up every hour.
- There is an automatic audit trail.
- The data in *CareMonkey* will never be shared with any other person or group without your consent.
- Parents control the data that is available and can remove access at any time.

UP TO DATE EMERGENCY INFORMATION:

- You have the ability to update the data at any time and ensure your child's details are correct. This should be done whenever there is a change in information (such as a new emergency contact number or new medical condition).
- It is important to ensure these details are up to date before a camp or excursion to ensure that staff are well prepared to care for your child.

MOBILE ACCESS:

- *CareMonkey* allows our staff to access your child's emergency details on mobile devices while they are on excursions and camps. This saves time and reduces medical errors in emergency situations.
- Data is more secure than paper forms. If a mobile device with *CareMonkey* data is lost or stolen the data cannot be viewed as it is in an encrypted (scrambled) format.

ELECTRONIC PERMISSION FORMS:

- Parents are able to receive electronic permission forms for excursions and camps and can reply instantly without filling in a single form.

MULTI-USE CARE PROFILE FOR FAMILIES:

- Once you have shared the care profile for your child with the College you can share it with other people who you entrust to care for your child such as family, friends and sports coaches. You can also create care profiles for other family members.
- You and others can download the free *CareMonkey* app for iPhone and Android smartphones and iPad and Android tablets and have access to your family care profiles on these mobile devices.
- If your child's club uses *CareMonkey* you will be able to share the same care profile with the club. You only need to maintain one care profile for your child and it can be shared with our College, clubs, grandma, family, friends, baby sitters...anyone you trust...and they are all instantly updated when you update the data.