

**EMPLOYMENT APPLICATION FORM**

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| **ADVERTISED POSITION:**  |

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| **SURNAME:** |  |
| **TITLE:** |  |
| **GIVEN NAMES:** |  |
| **PRIVATE ADDRESS:** |  |
| **TELEPHONE:** |  |  |  |
| **EMAIL:** |  |
| **CURRENT APPOINTMENT:** |  |
| **CURRENT EMPLOYER:** |  |
| **ADDRESS OF CURRENT EMPLOYER:** |  |
| **DATE OF COMMENCEMENT:** |  |

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| **ACADEMIC AND PROFESSIONAL QUALIFICATIONS** |
| **QUALIFICATIONS** | **INSTITUTION** | **YEAR COMPLETED** |
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| **TEACHING EXPERIENCE (if relevant)**  |
| **From** | **To** | **School** | **Subject or Areas** | **Year Levels** |
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| **LEADERSHIP / ADMINISTRATIVE EXPERIENCE** |
| **From** | **To** | **Position Held** | **Description of Experience** |
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| **OTHER EXPERIENCES YOU CONSIDER RELEVANT** |
| **From** | **To** | **Position Held** | Description of Experience |
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| **RELEVANT PROFESSIONAL DEVELOPMENT ATTENDED IN THE PAST 3 YEARS** |
| **Year** | **Course/Unit** | **Description** |
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| **PROFESSIONAL ASSOCIATIONS** *Please list your current participation in Associations and outside bodies for academic or non-academic achievements.* |
| **Association** | **Position Held** |
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| **PARISH/CHURCH INVOLVEMENT** |
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| **OTHER INVOLVEMENTS WHICH MIGHT SUPPORT YOUR APPLICATION** |
| **Professional** |  |
| **Community** |  |
| **Recreational** |  |
| **Other** |  |
| **REFEREES**  |
| **1.** | **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **Occupation** |  |
| **2.** | **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **Occupation** |  |
| **I declare that I am not, or have not been:** * **the subject of disciplinary action in a professional or occupational capacity**
* **guilty of an offence which is (or which would if committed in Victoria be) an indictable offence**
* **in breach of any requirements of the *Working with Children Act 2005* or *National Criminal History Record Check*,according to an assessment notice made.**
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**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please return this completed form, together with your:**

**Mail: Lee Campbell**

 **Executive Assistant to the Principal**

 **Marymede Catholic College**

 **60 Williamsons Road**

 **South Morang, 3752**

**Email:** **principal@marymede.vic.edu.au**

* Curriculum Vitae
* Letter of Application, including a statement indicating

your reasons for applying for the position

**CLOSING DATE: Monday 11 April**

 **4.00pm**

***In accordance with our Privacy Policy, other than for the successful applicant, the application documentation will be destroyed at the conclusion of the appointment process.***