

Thursday 27 August, 2015.

Dear Parent/Guardian,

Regarding: Primary Progress Interviews Semester 2, 2015

Progress Interviews are interviews with parents, teachers and students. The purpose of these interviews is to discuss the academic progress and wellbeing of students. This semester, Primary progress interviews will be conducted as Student-Led Conferences. Student Led Conferences differ from the teacher-directed parent teacher interviews, as the student is actively involved in the learning and the reporting process and they are the center of the conversation. The forthcoming interviews will be held on:

Thursday 3 September, 2015
10.00am – 8.00pm

Classes will not run on this day. Students do not attend school, except by appointment with their parents for the interviews. Students are expected to attend each interview with their parents and to be neatly dressed.

All primary school interviews will take place in the primary classrooms. A list of room locations will be available on the College website and will also be displayed at the College Offices and on the doors of each Primary House. Interviews will be for 15 minutes duration. When booking your interviews, please allow time to travel between rooms.

Specialist teachers may have requested an interview with you and your child, but are unable to accommodate every students they teach. If you would like to see a particular specialist teacher and one has not been requested, please contact Leanne Easdon at the Primary office who will try and arrange a suitable time.

These Progress interviews will take the form of Student Led Conferences, providing an opportunity for your child to discuss their own progress at this stage of the year, and to decide, in conjunction with the teachers and parents, their goals for the remainder of the year, what and how they will achieve these goals and most appropriate ways in which you can assist them at home.

Booking Appointments On-line:

Please go to PAM – <https://pam.marymede.vic.edu.au> and login with your username and password. If you have forgotten these please email the helpdesk at helpdesk@marymede.vic.edu.au or call on 94079020.

Bookings will be open Thursday 27 August at 12:00pm and close on Wednesday 2 September at 3:30pm.

Kind regards,



Mrs. Nicole Pegler
Head of Primary Learning and Teaching