

Position Description

Classroom Teacher

Purpose of position	<p>Classroom teachers enable, foster and improve student learning and growth through innovative, engaging and differentiated teaching practice.</p> <p>Teachers are required to set a high standard of professional performance and ensure that the learning program promotes the safety, wellbeing and inclusion of all students.</p>
Staff Team	Differentiated Educational Practice
Reporting to	<p>Works with the Deputy Principal Differentiated Practice P-12 in relation to educational matters.</p> <p>Domain Leader</p>
Location	<p>Marymede Catholic College:</p> <ul style="list-style-type: none"> - 60 Williamsons Road, South Morang - 139 Eminence Blvd, Doreen
Classification	CEMEA 2022 Teacher Level
Salary and benefits	<ul style="list-style-type: none"> • Salary as per Catholic Education Multi Enterprise Agreement 2022 • Significant opportunities for professional learning
Commencement date	
Employment conditions	<p>The successful applicant will:</p> <ul style="list-style-type: none"> • be employed under the Catholic Education Multi Enterprise Agreement 2022 • be required to be registered as a teacher with the Victorian Institute of Teaching

	<i>Visa sponsorship is not available for this position. All applicants require current and valid working rights for Australia.</i>
Qualifications and experience	<p>An appropriate qualification in education is required.</p> <p>A postgraduate qualification in an area of educational practice and/or educational leadership is desirable but not essential.</p> <p>Marymede Catholic College is an equal opportunity employer. We value a diverse and inclusive workplace and welcome applications from all qualified people. When required, we make reasonable adjustments to accommodate our people.</p>

Key duties and responsibilities

- Supportive of the values and teachings of the Catholic tradition
- Have an exemplary understanding of their subject matter and, utilise 'Understanding by Design' to prepare a differentiated curriculum that is engaging and challenging for all students
- Contribute to the creation and maintenance of a culture of excellence and endeavour in Differentiated Learning and Teaching
- Conduct assessment and reporting in accordance with College policy and protocols
- Utilise the school's ICT systems to develop student engagement in learning and digital literacy skills
- Cater to the variety of student learning needs and document learning adjustments
- Complete administrative and supervisory tasks as required, including accurate records of student attendance, performance and progress
- Attend scheduled meetings and contribute to professional learning
- Work positively and cooperatively in designated and ad hoc teams to develop curriculum and other learning opportunities for students
- Strive to create a positive and productive learning environment, and a solid working relationship with all students
- Support the Positive Behaviour for Learning model and follow school policy in matters of behaviour management.
- Contribute to the life of the College by participating in College functions and events, including parent teacher interviews, camps and excursions.

Professional Behaviours:

- Engage in regular professional reading to stay up to date with contemporary educational issues, pedagogical & curriculum directions and any changes to curriculum frameworks.

- Consistently model professional behaviour, engagement in the College Community and quality learning & teaching.
- Display a commitment to teamwork and collaborative practice.

All staff are expected to:

- Provide students with a child-safe environment.
- Adhere to all College Policies and Procedures.
- Adhere to and implement safe work practices and procedures in accordance with Marymede Catholic College policies.

Other Specific Duties:

- As required by the Principal and as outlined in the Certified Agreement CEMEA 2022.

Key selection criteria

- Possess the skills, experience, and qualifications to perform the role to improve student achievement
- Commitment to contribute to supporting the Catholic Identity of the College
- Ability to design and facilitate a highly differentiated learning program for students
- Highly developed verbal and written communication skills
- Readiness to engage in professional learning and ongoing growth
- Commitment to completing Accreditation to Teach in a Catholic School within the first five years of employment.
- Accreditation to Teach Religious Education if applicable.

Child Safety Requirements

Marymede Catholic College is committed to developing a culture to maintain the safety of each student in our care. At Marymede Catholic College we have a zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm.

The College regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture. All staff employed at Marymede Catholic College are required to abide by our Child Safe Policies and commit to our Child Safe Code of Conduct.

All staff of the College are expected to understand and realise child safety and wellbeing related policies and procedures including:

- MACS Code of Conduct
- Child Safety Code of Conduct
- Child Safety Policy
- Child Safety and Wellbeing Procedures
- All policies can be located via: [POLICIES | Marymede Catholic College](#)

Staff are expected to take very seriously their responsibilities related to:

- care for children
- supervision of children
- maintaining professional boundaries with children
- Mandatory Reporting
- Reportable Conduct Scheme
- Being aware of potential signs of harm for children
- Information sharing
- Record keeping

Please be aware that all staff, contractors and volunteers are required to have working with child clearances (Working With Children Check or VIT Registration unless there is a valid exemption). This is sighted, verified and recorded.

All staff, contractors and volunteers are required to have proof of identity sighted prior to entering the Campuses of the College or engaging in child-related work.

Please be aware that essential or relevant qualifications, history of work involving children, and references addressing suitability for the job and working with children are collected and recorded for staff, contractors and volunteers.

**Position description
updated:**

May 2026