



EMPLOYMENT APPLICATION FORM

ADVERTISED POSITION			
SURNAME			
TITLE			
GIVEN NAMES			
PRIVATE ADDRESS			
TELEPHONE			
EMAIL			
DATE OF BIRTH			
CURRENT APPOINTMENT			
CURRENT EMPLOYER			
ADDRESS OF CURRENT EMPLOYER			
DATE OF COMMENCEMENT			

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

QUALIFICATIONS	INSTITUTION	YEAR COMPLETED

TEACHING EXPERIENCE (if relevant)

From	To	School	Subject or Areas	Year Levels

LEADERSHIP / ADMINISTRATIVE EXPERIENCE

From	To	Position Held	Description of Experience

OTHER EXPERIENCES YOU CONSIDER RELEVANT

From	To	Position Held	Description of Experience

RELEVANT PROFESSIONAL DEVELOPMENT ATTENDED IN THE PAST 3 YEARS

Year	Course/Unit	Description

PROFESSIONAL ASSOCIATIONS

Please list your current participation in Associations and outside bodies for academic or non-academic achievements.

Association	Position Held

PARISH/CHURCH INVOLVEMENT

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OTHER INVOLVEMENTS WHICH MIGHT SUPPORT YOUR APPLICATION

Professional	
Community	
Recreational	
Other	

Have you ever had any disciplinary action taken against you by an employer (eg: received a warning or had your employment terminated) in relation to any inappropriate or unprofessional conduct?

No Yes

If yes, please provide details:

Have you ever been the subject of an allegation of inappropriate or unprofessional conduct which has been substantiated by an employer or other body?

No Yes

If yes, please provide details:

Have you ever been found guilty of a criminal offence or are you currently facing criminal charges?

No Yes

If yes, please provide details:

REFEREES

1. Name

Address

Telephone

Occupation

2. Name

Address

Telephone

Occupation

I declare that I am not, or have not been:

- the subject of disciplinary action in a professional or occupational capacity
- guilty of an offence which is (or which would if committed in Victoria be) an indictable offence
- in breach of any requirements of the *Working with Children Act 2005* or *National Criminal History Record Check*, according to an assessment notice made.

Signature: _____ Date: _____

Please return this completed form, together with your:

- Curriculum Vitae
- Letter of Application, including a statement indicating your reasons for applying for the position

Timothy Newcomb
Principal
Marymede Catholic College
60 Williamsons Road
South Morang, 3752

Email: HR@marymede.vic.edu.au

In accordance with our Privacy Policy, other than for the successful applicant, the application documentation will be destroyed at the conclusion of the appointment process.